

DD/A Registry

File Bldg + G9

DD/A 77-5423  
4 October 1977

MEMORANDUM FOR : Director, Regional & Political Analysis  
FROM : Michael J. Malanick  
Acting Deputy Director for Administration  
SUBJECT : Space

1. This responds to your memorandum of 27 September 1977. I have looked into the matter of renovation for ORPA on the 6th floor, G corridor. The architectural design work is pretty well completed and renovation should start shortly. I can assure you that the 6G20 area currently occupied by the Office of Finance is included as ORPA's space. Its relocation will take place in such a way that it will not impact either the start or the continuation of work in the area. The finance group does not need to be moved before work in the area begins.

2. We are trying to do everything possible to speed the work along within the Headquarters Building. Work is proceeding sequentially and with luck no higher priority of further relocations and renovations will further delay what I know has been a long standing move. While doing everything possible, I can't assure "tomorrow".

/s/ Michael J. Malanick

Michael J. Malanick

Distribution:

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Originator: [REDACTED] se/4 October 1977

D/ORPA-77-1092  
27 September 1977

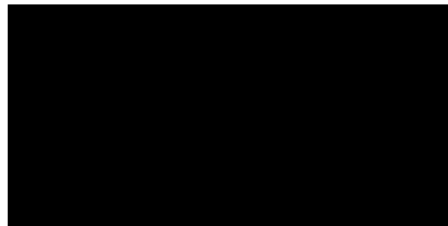
MEMORANDUM FOR: Acting Deputy Director for Administration

FROM : John Kerry King  
Director, Regional & Political Analysis

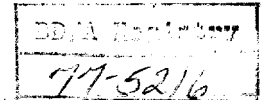
SUBJECT : Space

This asks for information and help. Since ORPA was created last December, most members of the Office have been living in temporary and inadequately organized space. Slowly some improvements have been made, but major parts of the Office are in a holding pattern. The architect has had several sessions with us concerning plans for renovation of space for the USSR Division in 6G corridor. One of the key elements in attempting to develop a rational plan is the availability of 6G20, a small office in our midst occupied by an outpost of the Office of Finance. I am told that the space has been promised to us and that Finance will soon be moving. It is important to include that space in our plan and renovation schedule for USSR Division. Can you tell me when that space will be available to us? And, unless the answer is "tomorrow," can you help speed up the process?

STATINTL



*1-cc - Admin/ORPA*

**CONFIDENTIAL****DD/A Registry**File *Bldg & Gr 9*

ER-77-2369/1

*27 Sept. 77*

The Honorable Joel W. Soloman  
 Administrator  
 General Services Administration  
 Washington, D. C. 20405

Dear Jay:

The Central Intelligence Agency has a pressing problem which, I have been advised, needs to be brought to your personal attention in order to precipitate the necessary action. You may recall being briefed on CIA's space situation when you visited our Langley compound by me and my colleagues. For your information, I have been Acting Deputy Director since 12 July 1977. Succinctly, we are extremely crowded, and I find that I do not have the space flexibility to implement some of the reorganization/staff changes that are necessary. Further, some essential technical systems which automate the storage, retrieval, and dissemination of vital intelligence are ready for activation. Space for these systems is not available in our Headquarters building without relocation of some of our people to outlying space.

The Agency's existing requirement is for a minimum of 85,000 square feet of office and technical space. I have enclosed a brief CIA space utilization factsheet and, as can be seen from these statistics, we simply cannot meet our needs by further compression. The only viable answer in an acceptable time frame appears to be leasing office space near our existing holdings and relocating Langley-housed personnel to this space.

This is not a new requirement; correspondence to your Region 3 requesting additional leased space was initiated in December 1975. Subsequently, there has been substantial written and personal contact between our personnel on this subject. Most recently, we reiterated and clarified our requirement with another letter and have been advised by your Region 3 officers that there is a virtual freeze on leasing

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in the Metropolitan Washington Area. They further advise that a waiver from you is necessary before they can effectively proceed with meeting our requirement.

I am more than satisfied that CIA's requirement is substantiated by documented facts and that the need is of sufficient urgency and national concern to warrant exceptional action in this instance. Either I or members of my staff can be available to discuss this further if you desire. Any assistance you can give us in this situation is appreciated.

Sincerely,

*John F. Blake*

John F. Blake  
Acting Deputy Director

Enclosure

Distribution:

Orig - Addressee  
1 - ADDCI  
1 - ER

① - DDA Subject  
1 - DDA Chrono  
1 - D/LOG

Originating Office: D/OL (19 Sept 1977)  
Redrafted: ADDA/MJMalanick:lm (26 Sept 1977)

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